



Minutes

1. **Call to Order, Roll Call:** Chairman Barb Ruege called the meeting to order at 5:06 pm. Members present included Jeff Schultz and Duane Urbanski. Keri Wallenkamp attended virtually. Village staff present included Clerk/Treasurer Stephanie Waala, DPW Director Peter Lederer, and Village Engineer Mustafa Emir.

2. **Discussion and Possible Action on a Recommendation to the Village Board related to the Water System Master Plan Update**

Chairman Ruege informed the committee that during the last Public Works Committee meeting these quotes were reviewed. Water and sewers are not something that can be delayed. Member Wallenkamp informed the board that wastewater is already incurring hours, so it is a priority.

Jumped to item 3.

3. **Discussion and Possible Action on a Recommendation to the Village Board related to the Wastewater Treatment Plant Facility Plan Update**

Engineer Emir informed the committee that wastewater is a priority to keep with the timetable of the loans. Member Urbanski inquired as to if there is anything from Kapur that can be used such as the flow analysis. Engineer Emir informed the committee that there had not been one done before so there is no prior data to be used. Member Schultz inquired as to what was received from Kapur. Engineer Emir informed the committee that whatever was submitted to the DNR from Kapur is what they have. Director Lederer informed the board that nothing was done since he arrived at the position. Clerk Waala informed the committee that she recalled Krier opted out of not sending full flow to the plant and that is why it is not included, or an analysis potentially done. Engineer Emir informed the committee that the contractors that bid on the project were not given that information during the bid and were expected to estimate.

Member Wallenkamp requested the village board see the plans before going to bid. Engineer Emir informed the committee that their company policy is to not send to bid until approval from municipality.

Chairman Ruege informed the committee that the current savings would not cover the total cost of the plan. Member Urbanski inquired as to if the total was due up front. Engineer Emir informed the committee that the cost would only be about \$6-7000 per month.

Member Urbanski inquired as to a ballpark estimate for the cost of the plant. Engineer Emir informed the committee the cost would be between \$6-7 million.

Chairman Ruege requested that a joint meeting be held moving forward to check the balances of the savings accounts.

Member Urbanski made a motion to recommend to the village board approval of the cost to come from the sewer depreciation & LGIP depreciation accounts, motion was seconded by Member Schultz. Motion carried 4-0.

Jumped back to item 2.

Member Urbanski inquired to is this in conjunction with wastewater. Engineer Emir informed the board that no this is a separate to do with water towers, current and potentially a second one.

Member Urbanski made a motion to recommend to the village board approval of the cost to come from the water operations account, motion was seconded by member Wallenkamp. Motion carried 4-0.

Member Schultz inquired as to what the services not included entailed. Engineer Emir informed the committee that additional what ifs are not pertinent to current situations.

4. Discussion and Review of December Financial reports

Member Urbanski inquired as to the high WE Energies bills for the shop. Director Lederer suggested that it could be switched over to winter temperatures. Clerk Waala found prior year bills for the timeframe and stated this is normal for that time of year.

Member Urbanski inquired as to whether the Bertram Park includes streetlights and can this be broken off. Clerk Waala informed the committee that they can record those amounts to the street light account as there is space under that budget to transfer over.

5. Discussion and Review of Sewer and Water savings accounts

Clerk Waala informed the committee that at the last meeting they talked about moving \$30,000 monthly to savings. With an influx of operations would they be interested in doing more transfers? Member Urbanski agreed and additional \$30,000 should be moved to savings this month.

Member Urbanski inquired as to what is the status of the water rate increase. Clerk Waala informed the committee that last July when 1 year had passed since the last increase, she was informed it was 1 year plus the end of the fiscal year. On January 1 she tried to apply again and was now told we could not apply until the annual report is filed. She will keep the committee updated.

Member Urbanski inquired as should we contact Ehler about creating a new sewer rate analysis with the new sewer plant estimates. Member Wallenkamp suggested waiting for Mustafa to do the plan, before we have to do two rate studies with different numbers of plant estimates.

6. Discussion and Possible Action on a Recommendation to the Village Board related to ARPA funds.

Member Urbanski inquired if the current wastewater plan would be eligible for ARPA funds. Clerk Waals informed the committee she was unsure and unable to find categories that it would fall under.

Member Wallenkamp informed the committee that was not a portion of it earmarked for a new server. Clerk Waala informed the committee she was unable to find a motion made but found a quote from IT with estimates being up to \$20,000. Should at the next meeting they ask for Shaun to be in attendance to more clarify quotes so that we can have a more accurate # of what is remaining.

Blaine Werner inquired as to if funds can be used to purchase cameras at the park. Clerk Waala informed the committee that funds for that project are being funded elsewhere.

Member Schultz inquired if lost revenue can be used. Clerk Waala informed the committee that the village had no lost revenue as there was an increase in revenue due to residents being home and park attendance being higher.

7. Discussion and Possible Action on a Recommendation to the Village Board related to Fire/Ambulance and Library expenses.

Clerk Waala informed the committee that she would like clarification and on the record of what village hall is to do moving forward because there is still no contract in place with the fire department. No definition as to if the village should be reimbursed for expenses incurred for 20223 to include legal and postage fees.

Further discussion was had, and it was determined that Pat Depies and Mike San Felippo should be in attendance to further discuss this topic at the next meeting.

8. Adjourned at 7:24 pm.

Items on the Agenda may be taken out of order as listed. Created by Stephanie Waala on 01/31/2024.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.